



VCE CHANGE OF SUBJECT REQUEST FORM

Part A

This form is to be used as the first part in the change of subject process. Students must meet the criteria set out below in order to be considered for approval for change of a subject.

NAME: 2016 Year 10 Year 11

Current Subject	Block	Proposed Change	Block

CRITERIA

Has gained a satisfactory completion for unit 1 of current subject Yes No

Discussed with the Head of Teaching & Learning that a change is being considered and the associated reasons for doing so. Yes No

Signature Head of Teaching & Learning:..... Date.....

Met with the Career Advisor regarding implications for higher studies/occupations and has had a pathway discussion. Yes No

Has been informed about **Prerequisites** for possible pathways. Yes No

Signature Career Advisor..... Date.....

There is sufficient room within the class they wish to enter Yes No

EXIT → consulted with the teacher of their current subject Yes No

Signature Teacher of current subject..... Date.....

ENTRY→ consulted with teacher of proposed new subject Yes No

Signature Teacher of new subject..... Date.....

Subject Change:

Not Approved Approved (**Complete Part B VCE change of subject confirmation form**)