

7th November 2018

Al Taqwa College Phone Policy

Assalamu alaikum Parents/Guardians,

Thank you for taking the time to read this letter. We congratulate you and your child in joining the VCAL program for 2019.

As per the school policy, phones are not permitted in the school or are not to be used at school at any time, for any reason. The Following escalation process will be applied in the event of a phone being used as per our SWB policy:

First Warning

- Students who are found with a mobile phone will have their phone confiscated by the teacher and will be asked to pick it up from the Head at the end of the day. The Head will send a sms to the parents advising them of any future breaches of this policy.

Second Warning

- Students who are found with a mobile phone will have their phone confiscated for one month. Parents/Guardians will be asked to meet with the Heads before the phone will be returned to them.

Third Warning

- Students who are found with a mobile phone will have their phone confiscated by the teacher who will pass it onto the Head. The phone will be confiscated by the Head until the end of the year. Parents may obtain the sim card if they wish.

Students have the option of putting their phone in the bucket that the teacher will provide at the start of each class. Phones will be handed back to students at the end of each class.

Each student and parent must sign this agreement before commencing the year in 2019. Please sign and return this form to the level coordinator.

Should you have any queries, please do not hesitate to contact me via my email schrisoulis@wicv.net or the school's number 9269 5000.

Kind regards,

Stefanos Chrisoulis
Head of VCAL/VET

Omar Hallak
College Principal

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Student Name _____ Student signature _____ /

Parent/Guardian _____ Parent/Guardian signature _____ /

VCAL Coordinator _____ VCAL Coordinator signature _____ /