

13 October 2016

IMPORTANT INFORMATION! VCAL AGREEMENT

Assalamu alaikum Parents/Guardians

Thank you for taking the time to read this letter. This letter contains important information about **enrolling into VCAL and also a 'Work Placement' and 'VET' agreement that is part of the VCAL program.** Signing this letter signifies that you, the parent/guardian have agreed to enrol your child into VCAL and agree to the policies of the school in delivering this program, as well as agreeing to the 'Structured Work Placement' and VET agreements as explained in this document.

Structured Work Placement

Each student must find a **'work placement'** relating to their chosen industry. The students will be given all the information in regards to work placement through an information session. Here they will have the opportunity to enrol when selecting and organising their work placement. **Each student must have a placement by the beginning of the new school year in 2017. The cut off date is 1 February 2017.** This means every student must have a work placement and be ready to start their placement by **Friday 10 February 2017.**

VET & VET Fees

Students currently undertaking the VCAL program and entering their second or third year (Intermediate & Senior 2017 students), will enrol into a VET subject that is delivered on Wednesdays. If a student has completed a year 1 VET course it is suggested they re-enrol in the final and second year of their qualification. **Please note: students may not be able to change VET courses based on the pre-requisite of the certificates.**

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Below are the fees that the VCAL certificate delivered at Al-Taqwa College will include.

- **VET fees** – these fees are charged by the TAFE your child is enrolled in and will be charged to you by Al-Taqwa College early in 2017.
- **VET Materials** - depending on which course your child has enrolled in will depend on whether or not there are any materials or tools they may have to purchase.
- **School Fees** - these fees are separate to the TAFE fees and are for the strands of VCAL delivered at Al-Taqwa College.

I _____, the Parent/Guardian of _____

Agree to enrol my child into the VCAL Program at Al-Taqwa College.

Parent/Guardian signature _____

Student Signature _____

Note: fees related to VET placement are dependent on the course and location which may differ from one another.

Should you have any queries, please do not hesitate to contact me via my email schrisoulis@wicv.net or telephone the school on 9269 5000.

Kind regards



Stefanos Chrisoulis
VCAL Coordinator / Maths Teacher

Omar Hallak
Principal